



# PUPIL INFORMATION

## PARENT/GUARDIAN TO COMPLETE

- HOME-SCHOOL AGREEMENT

Please sign on page 4. If completing an electronic form, please tick the relevant box.

- **OPT IN:** MEDIA PUBLICATION – IMAGES OF CHILDREN

Please indicate in this box that you agree for your child's image to be published. This will allow the School to celebrate with you a wide range of your child's successes such as individual achievements, sporting events, performances, trips and visits.

- **OPT IN:** EXTRA-CURRICULAR SPORT

Please indicate in this box that you agree to your child participating in extra-curricular sport sessions or sports fixtures.

- **OPT IN:** TRIPS/OFF-SITE ACTIVITY DURING THE SCHOOL DAY

Please sign this box if you agree to your child participating in trips / off-site activities during the School day.

(Please see Page 5 for further details on the above).

Name of student: .....Year of entry: .....

## AGREEMENT BETWEEN THE HOME AND THE SCHOOL

### 1. The parents/guardians

I/we will:

- liaise with the School to ensure that my child is able to enjoy his/her day and make progress;
- ensure my child attends School on time, in uniform and with the correct equipment;
- support the School's Routines for Learning;
- support my child with their prep through the use of Class Dojo and clear routines;
- make use of opportunities to discuss my child's progress, including attendance at parents' meetings;
- help to instil in my child good practice in the use of computers and the internet, in line with the School acceptable use policy;
- understand that if my child loses or causes damage to School property I/we will be asked to pay the cost of replacement or repair;
- if my child is going to be absent, inform the School via Xpressions or by emailing [office@catmoseprimary.com](mailto:office@catmoseprimary.com) on the day of the absence;
- only take my child on holiday during School holidays;
- treat all Federation staff with courtesy and respect; written and verbal communication must be respectful and will be responded to within School hours, following the Primary's Communications Policy.
- encourage my child to engage with the wider aspects of School life such as sports teams; music lessons, trips and visits and the House System.
- understand that this data is being collected and processed according to our Federation Privacy Notices and GDPR Policy which can be viewed online at [www.catmosefederation.com](http://www.catmosefederation.com)

### 2. The School will:

- provide an appropriate curriculum to engage our pupils so that they achieve their full potential;
- treat all pupils fairly and equally;

- provide a calm environment in which pupils can feel secure, confident and happy;
- build good relationships based on mutual respect and by developing in pupils a sense of responsibility;
- celebrate pupil achievement;
- inform parents regularly of pupils' progress;
- provide opportunities for parents to discuss their child's progress;
- keep parents informed about School activities through In Focus, Facebook, Instagram, Groupcall, and the School website;
- encourage communication between parents and the School as a basis for close co-operation.
- expect pupils to attend School regularly and punctually, abiding by the term structure and not taking holidays during term time.
- encourage pupils to engage with the wider aspects of School life such as sports teams; music lessons, trips and visits and the House System.

### 3. The pupil

I will:

- follow the School Routines for Learning to ensure an atmosphere in which all pupils are able to enjoy their day and make progress;
- attend School regularly and on time, bringing the equipment I need every day and wearing the School uniform with pride;
- complete my prep to the best of my ability;
- follow the School acceptable use policy for ICT equipment and facilities;
- take pride in being a member of the School;
- give my parents any written communication from the School immediately;
- regularly use the School library and read widely in order to further my knowledge in all subjects;
- engage with the wider aspects of School life such as sports teams, music lessons, trips and visits and the House System.

Signed by all parties to the agreement:-

1. .... Date: .....

..... Date: .....

(Parents/guardians)

2.  Date: 1 September 2022

(Executive Principal)

3. .... Date: .....

(Form Tutor)

3. .... Date: .....

(Pupil) Class: .....

### OPT IN: USING IMAGES OF CHILDREN

We like to have a record of our pupils taking part in the many activities that are offered at the School. We may take photographs of the pupils. We may use these images in our School prospectus or in other printed publications that we produce, as well as on our website, social media, display screens or on project display boards at the School. We may also make video recordings for School conferences, monitoring or other educational use.

From time to time, our School may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

### OPT IN: EXTRA-CURRICULAR SPORT

Extra-curricular sport takes place at both lunchtimes and after School. Fixtures are played at the School, at opposing schools and at local clubs and sports facilities. Pupils travel to fixtures, occasionally by foot, minibus and coach.

### OPT IN: TRIPS/OFF-SITE ACTIVITY DURING THE SCHOOL DAY

Pupils often have the opportunity to go on trips and visits during the School day. Pupils will travel by foot, car, minibus or coach and will be supervised by School staff.